

**BY ORDER OF THE COMMANDER
AIR FORCE RESERVE COMMAND**

**AIR FORCE RESERVE COMMAND MISSION
DIRECTIVE 1104**

23 October 1997



WINGS

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This mission directive prescribes the mission, organization, and responsibilities for the Air Force Reserve Command (AFRC) wings (WG).

SUMMARY OF REVISIONS

This revision redesignates the Air Force Reserve (AFRES) to Air Force Reserve Command (AFRC) and updates the table of applicability.

1. Mission:

1.1. Peacetime. The primary mission of AFRC WGs is to provide command and staff supervision, along with certain support functions, for assigned aircraft and supported units. Inherent in this tasking is the requirement to ensure subordinate flying units train to achieve their respective airlift, fighter, refueling, reconnaissance, bombing, rescue, aeromedical airlift, air mobility, and special operations missions.

1.2. Wartime/Emergencies. Governed by gaining command directives upon mobilization.

2. Command. WGs report to AFRC numbered air forces (NAF). Their peacetime structure designates effective operations with the least expenditure of resources and minimizes organizational turbulence during wartime mobilization. WGs functionally align for structural compatibility with their active duty counterparts. The commander exercises direct command supervision over all assigned units. The commander is responsible for the command, direction, planning, staff supervision, and management of the WG in the fulfillment of the prescribed mission. The commander also provides for the administration, medical care, housing, discipline, and welfare of assigned personnel. Functional statements, table of applicability, and organizational structure are in attachment 1, attachment 2, and attachment 3.

3. Assigned Forces. While in peacetime status and during 2 weeks of annual training, the WG is under the direct control and supervision of NAF to which assigned. Under a Presidential call-up issued pursuant

to Title 10 U.S.C. 12304, administrative jurisdiction remains unchanged. Operational control transfers to the commander of the gaining command. Under mobilization authority, command jurisdiction transfers to the commander of the unit to which assigned by the gaining command.

4. Relationships to Other Units. Established command channels apply. Communicate directly with the active duty advisory unit/active duty advisors on matters directly relating to training, inspection, and safety. Send a copy of such correspondence to the NAF to which assigned.

5. Special Instruction. Deviations to the organizational structure depicted in attachment 1 and attachment 3 require prior approval of HQ AFRC/XPM. Submit deviations requiring Air Force approval (those not in compliance with the provisions of AFI 38-101, *Air Force Organization*) according to AFI 38-101, chapter 5. All other deviations/changes include as a minimum:

- 5.1. Resumes of each recommended change with narrative justification. Also, a brief discussion of why the current organization is ineffective.
- 5.2. Current and proposed organization charts down through the lowest level, authorized and proposed manning by grade, Air Force specialty code, and number.
- 5.3. Functional statements in brief and concise language, present tense, restricted to major functions or programs of the activity.
- 5.4. Position descriptions for any new or revised civilian positions.

DAVID S. SIBLEY, Brig Gen, USAFR
Assistant Vice Commander

Attachment 1

FUNCTIONAL STATEMENTS FOR WINGS

A1.1. COMMAND: Exercises direct command supervision over all assigned units. Responsible for the command, direction, planning, staff supervision, and management of the WG in the fulfillment of the prescribed mission. Provides for the administration, medical care, housing, discipline, and welfare of assigned personnel.

A1.2. PLANS: Develops, coordinates, directs, controls and/or monitors all peacetime/wartime planning and execution for the commander. Is the focal point on all readiness/combat integration requirements to meet training, mobilization, mobility, deployment, sustainment, redeployment and other higher headquarters tasking. Identifies related resource requirements and is the coordinating function between the unit and other agencies for planning matters. Administers agreements necessary to meet supplier or receiver mission requirements.

A1.3. COMMAND POST: (AFRC owned aircraft locations only) Coordinates aircrew and aircraft resources to meet flying commitments in support of special training and support missions to achieve proper and efficient use of assigned resources. Coordinates with aircraft maintenance functions to plan and schedule the efficient generation of aircraft. Executes the WG operations plans and directives upon receipt of execution orders. Activities involve the command and control strategic, defensive, tactical, and/or mission support elements while training for or executing the unit mission. It is the centralized command and control function for the WG and acts as the executive agent for the WG commander on command and control matters. Maintains a readiness posture to accomplish and coordinate action under normal and emergency (heightened readiness) conditions. Directs and manages operational reporting requirements according to Air Force and command directives/publications. Functions as the subordinate reporting organization (SRO) for the status of resources and training system (SORTS). Designates one individual within the command post as the WG SORTS manager and one individual as backup.

A1.4. COMPTROLLER: Provides management and financial advice to the commander and staff and is responsible for the accounting, disbursing and collecting, budgeting, and financial analysis functions.

A1.5. CHAPLAIN: Responsible to the WG commander concerning the religious program, morale, morals, and quality of life. Provides, supervises, and coordinates the program of religious services and pastoral activities for all assigned and attached personnel and their dependents, including moral and religious education, pastoral visitation, personal counseling, humanitarian projects, cultural activities, and public relations. Promotes military and civilian community relations with religious groups of all denominations.

A1.6. HISTORY: Conducts WG historical program to provide an objective, comprehensive, and unbiased history of the WG's activities, developments, problems, and accomplishments. Provides material for use in statistical analysis and briefings. Maintains a continuous program to improve and facilitate the use of historical data as a tool of management.

A1.7. SOCIAL ACTIONS: Assists commanders at all levels to conduct programs for equal opportunity and treatment and human relations education to improve mission effectiveness. Administers complaint program and human relations program, conducts human relations climate assessment.

A1.8. PUBLIC AFFAIRS: Responsible for the supervision and implementation of the information program encompassing internal and public information and community relations pertaining to the Air Force. Assists commander in keeping personnel motivated and informed.

A1.9. JUDGE ADVOCATE: Responsibilities encompass all legal matters pertaining to the Air Force, including advice to commanders and staff agencies, the administration of military justice and the administrative discharge process, various administrative actions, mobility matters, contract reviews, and procurement matters. Provides legal assistance for military and their dependents during periods of active duty.

A1.10. SAFETY: Advises the commander on Air Force (AF) safety program requirements. Trains safety personnel to comply with gaining major command requirements. Includes all tenants in the base safety program when AFRC is host. At tenant/non unit equipped locations, ensures the WG is fully incorporated into the installation's safety program. Coordinates WG activities with the host safety office to prevent duplication. Ensures AF safety requirements are met when WG assets are deployed.

A1.11. OPERATIONS GROUP: Provides all the functions necessary to perform the on-aircraft and flight line maintenance portion of the WG mission by generating and executing the flying portion of that mission. Executes mission assignment directives and monitors flying hours scheduled and flown versus the monthly commitments.

A1.12. LOGISTICS GROUP: Supports the warfighters with the materiel and resources necessary to accomplish the operational mission. This includes supply, ground transportation, contracting, and back shop aircraft maintenance.

A1.13. SUPPORT GROUP: The support group has responsibility for all the functions needed to manage the base and to provide base support and services to the operations group, logistics group, medical group, and WG staff.

A1.14. MEDICAL GROUP: (Where three or more medical units are assigned) Provides the overhead management structure and serves as a liaison for all medical issues in those WGs with multiple medical units assigned. The primary mission of the medical group (MDG) is to provide a peacetime management support structure at parent wing locations where multiple ground medical units are assigned. It serves as the wing commander's liaison for medical activities and provides the necessary coordination and supervision of diverse, highly specialized medical resources. The MDG ensures unit mission capability and provides a singular authoritative source for the interpretation and direction of medical policy.

A1.15. MEDICAL SQUADRON: Provides manpower for aerospace medicine support to wing, air transportable hospital augmentation and operation, and patient decontamination and retrieval capability.

A1.16. AEROMEDICAL STAGING SQUADRON: Trains manpower for an aeromedical staging facility which provides supportive and emergency medical care for patients transiting the aeromedical evacuation system. Coordinates and communicates with medical and aeromedical evacuation elements to facilitate patient care and movement. Provides and coordinates ground transportation and medical support of patients. Coordinates transportation of patients requiring specialized care to the remain overnight medical treatment facility. Assures patients are medically and administratively prepared for flight.

Attachment 2
APPLICABILITY

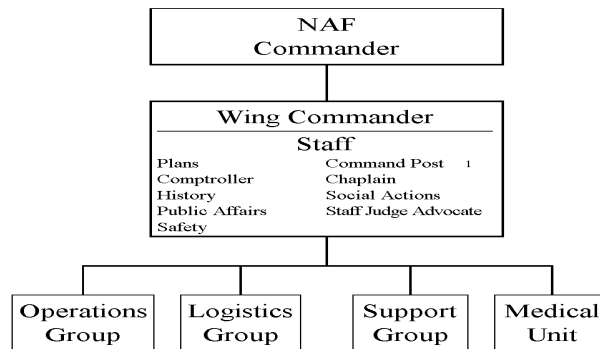
UNIT	LOCATION
94 AW	Dobbins ARB GA
301 FW	Carswell ARS TX
302 AW	Peterson AFB CO
315 AW	Charleston AFB SC *
349 AMW	Travis AFB CA *
403 WG	Keesler AFB MS
419 FW	Hill AFB UT
433 AW	Kelly AFB TX
434 ARW	Grissom ARB IN
439 AW	Westover ARB MA
440 AW	Gen Mitchell IAP ARS WI
442 FW	Whiteman AFB MO
445 AW	Wright-Patterson AFB OH
446 AW	McChord AFB WA *
452 AMW	March ARB CA
459 AW	Andrews AFB MD
482 FW	Homestead ARS FL
507 ARW	Tinker AFB OK
512 AW	Dover AFB DE *
514 AMW	McGuire AFB NJ *
908 AW	Maxwell AFB AL
910 AW	Youngstown Warren Reg Aprt ARS OH
911 AW	Pittsburgh IAP ARS PA
913 AW	Willow Grove ARS PA
914 AW	Niagara Falls IAP ARS NY
916 ARW	Seymour Johnson AFB NC
917 WG	Barksdale AFB LA
919 SOW	Eglin AFB Aux Fld 3 FL
926 FW	NAS New Orleans LA

927 ARW	Selfridge ANGB MI
932 AW	Scott AFB IL *
934 AW	Minn-St Paul IAP ARS MN
939 RQW	Portland IAP OR
940 ARW	Beale AFB CA
944 FW	Luke AFB AZ

* Aircraft not owned by AFRC

Attachment 3
ORGANIZATION CHART

WINGS



1. Not authorized at 349 AMW, 446 AW, 932 AW 315 AW, 512 AW and 514 AMW.